

SAFETY PROTOCOLS FOR THE ANNUAL GENERAL MEETING OF SHAREHOLDERS OF VENTURE INCORPORATION PUBLIC COMPANY LIMITED DURING THE OUTBREAK OF THE NOVEL CORONAVIRUS 2019 (COVID-19)

As Venture Incorporation Public Company Limited ("the Company") has been scheduled its 2020 Annual General Meeting of Shareholders on Monday, August 24, 2020 at 09.00 hours, at Army Club (Vipahavadi), Chamai Marucht Room, 3rd Floor, 195 Vipahavadi–Rangsit Road, Samsennai, Phayathai, Bangkok. Whereas the COVID-19 situation in Thailand is likely to continue being an ongoing concern, the Company really realizes and concern on the risk of the spread of COVID-19 which is considered as the dangerous communicable disease. Besides, health protection of Shareholders and all people related to the AGM is concerned. The Company has therefore determined **"Safety protocols for the annual general meeting during the outbreak of the novel coronavirus 2019 (covid-19)"** in alignment with the stipulations made by relevant government agencies and regulatory bodies to prevent the spread of the virus, the Company would like to ask for shareholders' kind cooperation to comply with the following measures:

1. The Company request for Shareholders' cooperation to giving a proxy to the Company Independent Director to attend the meeting on behalf of Shareholders.

To prevent and reduce the risk of spreading possibility of COVID-19 virus and for your own hygiene, the Company requests cooperation with shareholders to appoint the Company's Independent Directors as their proxies, Proxy forms as **Enclosure 9**. Shareholders can deliver the proxy form together with supporting documents for the appointment of proxy to the Company Venture Incorporation Public Company Limited, Floor 5, No. 544, Soi Ratchadaphisek 26, Ratchadaphisek Road, Samsennok, Huai Khwang, Bangkok, 10310 Thailand, by Friday, August 21, 2020

2. Shareholders are welcome to submit relevant questions regarding the meeting and agenda items prior to the meeting date through the following channels:

For shareholders who have queries relating to items on the meeting agenda,, please send your questions by use Advance question submission form for each agenda item as **Enclosure 15** send to the Company Secretary Office by e-mail to kannapat@ventureinc.co.th, or by fax to 0 2541 4147 before the meeting date so that the Company may compile and clarify them at the meeting., by Friday, August 21, 2020

3. In the event that shareholders/proxies would like to attend the meeting in person.

In order to comply with laws and preventive measures issued by relevant government authorities, the Company has determined the screening and registrations processes as appears in clause 4. And ask for shareholders/proxies' kind-cooperation to strictly comply with.

4. Screening and Registration processes for shareholders/proxies ("participants") attend the meeting in person.

1) Screening: All participants must truthfully fill in a "COVID-19 screening questionnaire" and submit to our officers and All participants must have their temperatures checked. Anyone who fails to pass the screening test will be denied entry. In addition, all participants are requested to strictly follow the suggestion of the officers at screening points. However, the participants who are denied entry, can appoint an Independent Director of the Company (Proxy Form B) to attend the meeting on their behalf.

2) Registration: All meeting participants are required to register their check-ins and check-outs via QR Code linked with Thai Chana mobile platform and the Company's registration system. This measure is intended to facilitate the disease-control tracking in an event that any meeting participants are infected with COVID-19.

The participants passing the screening and registration process shall receive a sticker and are requested to put on the sticker together with a facemask at all time in the meeting area.

The Company will allow only registered shareholders/proxies to attend the shareholder meeting and will not allow anyone accompanying them to enter the meeting room.

5. The Meeting.

To comply with applicable stipulations made by relevant government agencies, the Company is obliged to limit number of meeting participants. Meeting venue arrangement will be as follows:

1) The Company will set up screening, document checking, and registration zones outside the meeting room. The physical distance of at least 1 meters for these zones will be maintained and the flow of people will be controlled to limit the occupancy level of each spot. For the waiting area of each zone, the physical distance of at least 1 meter will be maintained.

2) For the safety and well-being of attendees, NO microphone will be available to ask questions at the meeting. Attendees can submit their written questions to the Company's staff to submit it to the Company's Chairman of the Board of Directors.

3) This 2020 AGM will be very brief and follows the agenda, in accordance with the law.

In case there are any changes in the situation or additional necessary measures relating to the meeting issued by the government authorities, the Company shall inform Shareholders of such information via SET's website and the Company's website.

The Company would like to apologize for any inconvenience that may occurs, if there are any delay in the screening and registration processes due to the additional and strictly processes than usual.

The company would like to thank you for their cooperation by following recommendations for the health and safety of all the attendees.

Executives Office of the Company

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